



## NEVADA STATE GEAR UP TEACHER/COUNSELOR/STAFF In-Kind Activities

Nevada Department of Education 700 E. Fifth Street, Suite 110, Carson City, NV 89701 775-687-9243 FAX: 775-687-9250

Name	School	Month
<b>Goods:</b> <input type="checkbox"/> Educational Preparation & Materials <input type="checkbox"/> Computer Training & Data Analysis <input type="checkbox"/> Supplies <input type="checkbox"/> Other	<b>Services:</b> <input type="checkbox"/> Personnel/Preparation Time <input type="checkbox"/> Data Analysis <input type="checkbox"/> Tutoring <input type="checkbox"/> Travel <input type="checkbox"/> Other	<b>Occupational Group:</b> <input type="checkbox"/> Counselor <input type="checkbox"/> Advisor, Teacher <input type="checkbox"/> Tutor, Parent, Volunteer
		<b>Rates per hour (includes benefits)</b> Teacher/Counselor    \$40.00 Paraprofessional    \$30.00 Volunteer    \$20.00
✓	Activity	Hours
	Designing GEAR UP activities	
	Participating in staff meetings to discuss 9 <sup>th</sup> grade students in conjunction with GEAR UP goals	
	Preparing and/or presenting workshops or professional development activities regarding academic preparation, career and college access, study and critical thinking skills, and the importance of academic rigor for all student populations.	
	Improve classroom curriculum for better high school/college preparation; web based research or internet training to improve curriculum or instruction	
	Preparing homework or class work assignments	
	Tutoring, mentoring, or providing after-school interventions; identifying and referring students to appropriate services.	
	Student data analysis	
	Communicating with students/parents by email, phone, meetings to discuss the academic progress of a student and/or provide GEAR UP services	
	Professional Development activities which support GEAR UP goals	
	Career fairs, college fairs, and/or campus tours including planning, participating in, and/or overseeing	
	Counseling interventions including planning/implementation	
	Activities that provide alternatives to peer pressure, drug and alcohol issues, personal relations, etc. including planning/implementation	
	Identify barriers to ensure that gender, race, national origin, color, disability, and/or age do not restrict access or participation in GEAR UP activities and services	
	Community service projects that involve GEAR UP cohort members	
	Other	
<b>Total Hours:</b>		
<b>Total Value of Time (Hours x Rate) :</b>		<b>\$</b>
<b>Mileage:</b>		<b>(Mileage is figured at .555/mile x total # of miles) \$</b>
<b>Supplies:</b>		<b>\$</b>

I certify that I have volunteered \_\_\_\_\_ hours toward GEAR UP that is time spent outside of the classroom and beyond the contract day—I cannot count hours being paid by GEARUP funds.

Signature GEAR UP Teacher/Counselor/Staff	Date:	Signature – Administrator	District Reviewer Initials
Data Entry Initials	Data Entry Date		NDE Reviewer initials