THE COMMISSION ON EDUCATIONAL TECHNOLOGY
MEETING MINUTES – NOVEMBER 2 & 3, 2011

Nevada Department of Education
State Board Room
700 East Fifth Street
Carson City, NV

Clark County School District
Curriculum & Professional Development Center
3950 South Pecos McLeod
Las Vegas, NV

Elko County School District
Administration
1092 Burns Road
Elko, NV

Humboldt County School District
Administration Board Room
310 E. 4th Street
Winnemucca, NV

White Pine County School District
Administration
1135 Avenue C
Ely, NV

NOVEMBER 2, 2011

MEMBERS PRESENT:

Carson City

Jhone Ebert, Chairperson
Mike Amie
Irene Chachas
Amy Henderson
Arnie Maurins – arrived 1:50 PM
Ji Wang
Dr. Keith Rheault

Las Vegas

Assemblyman James Ohrenschall – arrived 3:30 PM

Winnemucca

John Newman

MEMBERS ABSENT:

Senator Mo Denis
David Gustafson

OTHERS IN ATTENDANCE:

Carson City

Janice Towns, Carson City School District
Sue Chambers, Churchill County School District
John Endter, Douglas County School District
Brian Frazier, Douglas County School District
Lisa Coudreit, Lyon County School District
Alan Medeiros, Lyon County School District
Ce'arra Holton, Mineral County School District

Dan Slentz, Oasis On-Line (IT Consultants)
Shelly Nee, Pershing County School District
James Deare, Storey County School District
Scott Bailey, Washoe County School District
Ed Grassia, Washoe County School District
Terra Graves, Washoe County School District
Christy Borino, NDE
Kim Vidoni, NDE
Tedie Lee, NDE

Elko

Jack French, Elko County School District
Susan Neal, Elko County School District

Ely

Marty Soderberg, Lincoln County School District

Las Vegas

Loretta Asay, Clark County School District
Shelly Hacker, Clark County School District
Sharon Heyman, Clark County School District
Brian Saffle, Clark County School District
Chris Squatritto, Clark County School District
Gary Gasaway, Esmeralda County School District
Karen Holley, Nye County School District
Rob Williams, Nye County School District
Lee Solanche, Vegas PBS
Lisa Evans, Wexford Institute
Mark Bechtel, White Pine County School District
Bob Dolezal, White Pine County School District

Winnemucca

Jeannie Moline, Humboldt County School District
Kelly Novi, Humboldt County School District

1. **Call to Order/Roll Call** – Chairperson Ebert called the meeting to order at 1:03 PM. Roll call was read with the attendees present as recorded above. The Commission on Educational Technology has a quorum.
2. **Pledge of Allegiance** – Commissioner Ji Wang led the Pledge of Allegiance
3. **Introduction of new Commission Members** by Chair Ebert.

   Dr. Rheault advised the Commission of the new Open Meeting Law requirement to ask for public comment at the beginning of the meeting and at the point of an action item, as well as the standard practice to ask for comments at the end of the meeting.

   Dr. Rheault also addressed a revision to the State Administrative Manual requiring conflict of interest disclosure, particularly when involving state funding procedures. There are disclosure affidavits prepared for Commissioner signatures.

   Ed Irvin, Deputy Attorney General spoke to the Commission on ethics and disclosure requirements.

   Chair Ebert asked for general public comments in advance on any agenda items, there were no public comments.

4. **Approval of the previous meeting minutes: June 22, 2011**

   Commissioner Newman moved to approve the minutes as written, second by Commissioner Henderson, **Motion Carried**.

5. **Presentation and possible approval of Final Evaluation Report of 09-11 State Educational Technology Implementation Fund grants.**

   Lisa Evans of the Wexford Institute was present at the Las Vegas location. She gave an overview of the Wexford evaluation report for the Commission. Findings were that the most money spent overall was replacing old (up to 10 years) equipment, which had a huge impact. The largest need generally is an increase in professional development. Limited human resources are the other major challenge. The final recommendation is to increase future professional development funding, linked directly to what the grantees are planning to do with the grant funds. She also suggested requiring a quarterly report on the grant status. Ms. Evans stated two years is a short reporting time and suggested a longer evaluation period in the future. Chair Ebert asked for comment/questions from the Commission Members or the public; Humboldt County School District, none; Clark County School District, none; Carson City, Dr. Rheault commented that it was a complicated evaluation and Wexford did a very nice job. Ely County School District, none; Elko County School District, none.

   Motion to accept the Evaluation Report as submitted by Wexford Institute by Commissioner Maurins, second by Commissioner Chachas, **Motion Carried.**

6. **Discussion and possible action on selection process for statewide evaluation of State Educational Technology Implementation Grants**.

   Dr. Vidoni reported the Subcommittee that created the RFA agreed to set aside $150,000 for the next evaluation. It was suggested to again use Wexford since they have the past experience working with the state and districts. If that is the Commission's choice Dr. Vidoni will prepare the Sole-Source paperwork for State Purchasing to review and approve. If the Commission chooses otherwise, Dr. Vidoni will prepare an RFP for next evaluation. **Motion to pursue a Sole-Source contract with the Wexford Institute for the next evaluation (2012-2013)** by Commissioner Newman, second by Commissioner Amie, **Motion Carried**.

7. **Review and possible approval of State Educational Technology Grant Applications.**

   Chair Ebert acknowledged the Subcommittee members and their re-evaluation of the Grant Application. She also reviewed the Commission Member scoring process.

   Chair Ebert addressed the importance of on-time submission of the applications, noting there were two applications, Churchill and White Pine that did not meet the 4:00 PM deadline on October 5, 2011. She stated that nationally if there are grants that do not meet the time deadline the applications are not considered.

   Dr. Rheault suggested that for future grants it should be clearly stated in the application and in a public meeting, with a full Commission vote, that late-arriving applications will not be considered.

   An open discussion of the Commission began.

   Washoe County, Nye County, Elko e4e and Clark County all had considerable Professional Development information that they are willing to share across the state, but they did not state whether or not they thought it would meet the needs of the other districts.

THE MEETING ADJOURNED FOR THE DAY AT 5:02 pm.

<u>NOVEMBER 3, 2011</u> meeting resumed at 8:01 AM

MEMBERS PRESENT:

Carson City

Jhone Ebert, Chairperson
Mike Amie
Irene Chachas
David Gustafson – arrived at 8:16 AM
Amy Henderson
Arnie Maurins
Ji Wang
Dr. Keith Rheault

Las Vegas

Assemblyman James Ohrenschall

Winnemucca

John Newman

MEMBERS ABSENT:

Senator Mo Denis

OTHERS IN ATTENDANCE:

Carson City

Janice Towns, Carson City School District
Sue Chambers, Churchill County School District
John Endter, Douglas County School District
Brian Frazier, Douglas County School District
Lisa Coudreit, Lyon County School District
Alan Medeiros, Lyon County School District
Ce'arra Holton, Mineral County School District
Dan Slentz, Oasis On-Line (IT Consultants)
Shelly Nee, Pershing County School District
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Scott Bailey, Washoe County School District
Ed Grassia, Washoe County School District
Terra Graves, Washoe County School District
Christy Borino, NDE
Kim Vidoni, NDE
Tedie Lee, NDE

Elko

Jack French, Elko County School District
Susan Neal, Elko County School District

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Marty Soderberg, Lincoln County School District

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Gary Gasaway, Esmeralda County School District
Karen Holley, Nye County School District
Lee Solanche, Vegas PBS
Mark Bechtel, White Pine County School District

Winnemucca

Jeannie Moline, Humboldt County School District
Kelly Novi, Humboldt County School District

As continued from previous day –

7. **Review and possible approval of State Educational Technology Grant Applications.**

Mark Bechtel representing White Pine County agreed that they need to do more price investigating, they will consult with Nye and Washoe counties.

James Deare, Storey County IT Director, advised the Commission they have software filtering on all devices.

Lander County School District had no representative at this meeting.

Elko County (1-to-1) School District representative Jack French was asked about iPad decisions and responded that they had worked with Clark County School District on this matter

Ce'erra Holton representing Mineral County School District was questioned on pricing and responded they would be investigating refurbished equipment.

Gary Gazaway, Superintendent of Esmeralda County School District, advised the Commission they will be able to install the upgraded infrastructure with in-house personnel. Esmeralda currently makes use of Skype for communications within their district.

Marty Soderberg, Lincoln County School District representative, told the Commission they had a successful notebook pilot program and are asking for a part-time person to assist with updating equipment for all their schools.

Dr. Rheault made suggestions on determining the necessary reductions and allowing the districts flexibility to adjust between year one and year two. He also pointed out that Clark County School District has Professional Development elements that could be of benefit to all the districts. Dr. Rheault reminded the Commission that in the review by ranking, categories and priorities the expenditures can be shifted and spread over the two years of the grant.

Commissioner Newman recommended fully funding the Churchill, Esmeralda and the Elko e4e applications. The Commission discussed various reductions, adjustments and implementing some standards and/or cap on pricing pertaining to the remaining districts.

Dr. Vidoni checked the spreadsheet to ensure there were no omissions or oversights and then completed the updating of the proposed funding. Chair Ebert then reviewed the spreadsheet in detail with the Commission members and the district representatives.

Motion by Commissioner Amie to accept the applications as revised, with the exception of White Pine County, second by Commissioner Orchenschall, **Motion Carried.**

Motion to approve the White Pine County application, with Commissioner Chachas abstaining, second by Commissioner Henderson, **Motion Carried**.

State Education Technology Funding

District	2012	2013	Total for the Biemium
Carson	23,346	183,114	206,459
Churchill	46,200	30,800	77,000
Clark	812,736	724,975	1,537,711
Douglas	55,097	157,721	212,819
Elko 1:1	104,816	104,816	209,631
Elko e4e	0	64,995	64,995
Esmeralda	22,760	0	22,760
Humboldt	35,218	39,590	74,808
Lander	21,749	0	21,749
Lincoln	13,103	12,638	25,741
Lyon	112,809	112,809	225,618
Mineral	80,391	15,540	95,930
Nye	31,693	26,939	58,632
Pershing	25,125	25,125	50,250
Storey	25,754	3,100	28,854
Washoe	389,798	298,434	688,232
White Pine	36,647	36,647	73,293
Totals	1,837,241	1,837,241	3,674,482

8. Comments from Commissioners

Chairperson Ebert thanked the districts and Commission Members for their participation in this process and their dedication to this task.

9. Public Comments

No comment from the public in Elko, Ely, Winnemucca, Las Vegas or Carson City.

10. Set Date of Next Meeting

Next meeting will be scheduled on-line

11. Adjournment

Motion to adjourn by Commissioner Chachas, Chair Ebert second, **Motion Carried.**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify Tedie Lee, Secretary, in writing at the Nevada Department of Education, 700 East Fifth, Carson City, NV 89701, or by calling 775/687-9188 prior to the meeting date.

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Dr. Keith Rheault
Superintendent of Public Instruction

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Jhone Ebert, Chairperson
Commission on Educational Technology

Transcribed by:

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Tedie Lee
Administrative Assistant III