



## CTECS Assessment Policy

### Security

Please read this Security Policy and acknowledge that you agree to the terms by typing "yes" in the box at the end of this page.

As the Test Site Administrator,

- I understand that CTECS retains all information regarding this assessment, which includes all test items.
- I understand that all assessment participants are using CTECS testing services and do not have any ownership over the assessment materials/items.
- I accept delivery of and/or using any CTECS' assessment.
- I recognize the professional, legal, and ethical responsibility for maintaining assessment security.
- I understand that it is my responsibility to be aware of and follow procedures defined in the guides and information provided on the CTECS web site for fulfilling the role of Test Site Administrator.
- I will abide by Federal copyright law that prohibits unauthorized reproduction.
- My organization is liable for any violation of this Agreement and Security Policy by anyone involved in the test administration process.
- My organization is responsible for adhering to CTECS' policies associated with the testing process.

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I agree to adhere to the terms and conditions in this Security Policy.

Enter your name here to agree:

Please submit completed PDF form (click the "Submit Form" button on the upper right hand corner of your toolbar when using Acrobat), or e-mail to Marina McHatton, [mmchatton@doe.nv.gov](mailto:mmchatton@doe.nv.gov), or fax to (775) 687-8636.