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MEMORANDUM

DATE: June 15, 2015
TO: School District Board of Trustees Presidents and District Superintendents
COPY: Dena Durish and Mindy Martini
FROM: Dale A.R. Erquiaga
RE: Teacher Incentives

Senate Bills 511 and 515 of the 78th Legislative Session, make available \$10 million for the boards of trustees of local school districts to provide financial incentives to newly hired teachers in certain schools during the next two school years. If you are interested in applying for some of these funds, please submit the following information to me through Audra Blackwell:

1. A copy of your district's 2015-2016 program established adopted pursuant to NRS 391.168;
2. A letter or memorandum including:
 - a. A clear description of the type of incentive(s) to be awarded as outlined in your program; i.e., signing bonus, adjustment to base salary, etc.;
 - b. The dollar amount for the contemplated individual incentive(s), keeping in mind the statutory cap is \$5000 per individual per year;
 - c. An identification of the number of teachers you plan to incentivize during 2015-16;
 - d. A preliminary list of the schools at which these teachers would be employed, with an indication of the type of school (Title I, one-star, two-star); and
 - e. A description of the required professional development to be provided.

The bill allows your district until August 31st to submit this information. However, in order for this Department to process funds in an expeditious manner, you are encouraged to submit no later than Monday, July 6, 2015. The State Board can then make allocations on July 23rd. If you are unable to meet this deadline, please notify me as soon as possible so we can discuss an alternative timeline and perhaps make an allocation at the September 3rd meeting of the State Board.

Please be aware that the Department will require a report on the final disposition of funds allocated to your district. Details will follow but you can expect that the report will be due no later than June 30, 2016, in order to inform the distribution of funds for School Year 2016-17, and may include at least the following information:

1. The number and dollar amount of incentives paid;
2. The schools at which teachers taught;
3. Length of service of teachers receiving such an incentive; and
4. Any proration of incentives and funds remaining.