5th Annual American Indian/Alaska Native Education Summit

March 19-20, 2012

University of Nevada, Reno - Joe Crowley Student Union

4th Floor Banquet Hall (*Room Location Subject to Change*)

VENDOR APPLICATION

(Must be received by March 5, 2012)

Applicant Name: _____

Address: _____
Street Number *City* *State* *Zip*

Phone Number: _____ **Email:** _____

Tribal Affiliation: _____

Please describe your item(s) in detail. If you sell more than one item, please list your items in order of preference:

TERMS OF APPLICATION: This form plus full payment must be received by **March 5, 2012**. **Full payment is due with return of this form. Vendor applications are not acknowledged and vendors may not set up until full payment is received.** There are no refunds. Vendors are not permitted to relocate their booths, or sell outside of their assigned area. Subletting is prohibited. There will be **NO** mobile sales (carts, trays, etc.).

- Only those items described and approved in this application shall be sold. Booths must be properly manned at all times.
- Vendor space is very limited. **Arts & Craft Vendors are limited to six (6). The Committee will accept the first six (6) paid Arts & Craft Vendors. Informational Booths are limited to three (3). The Committee will accept the first three (3) paid Informational Booths.** No food or beverage sales allowed.
- Vendors can begin setting up at 8:00 a.m. on Monday, March 19th, and must take down no later than 5:00 p.m. on Tuesday, March 20th.
- Vendors will be provided one (1) table and two chairs. **Due to limited space, only one (1) table per vendor is permitted.**

Vendors in violation of any of the above regulations will be asked to immediately cease selling, and leave the area. There are no exceptions to this stipulation.

" I agree to these Terms of Application, as evidenced by my signature, below."

Signed: X_____ Date: _____

Sorry; the NDE does not accept credit cards.

Vendor Fees:

ARTS & CRAFTS VENDOR: ☐ **$50** *(plus Raffle Prize donation)*

INFORMATIONAL BOOTH VENDOR: ☐ **$30** *(no sales allowed)*

Payment Enclosed:

☐ Check #_____

☐ Money Order

Please return this completed form no later than **March 5, 2012** to:

The Nevada Department of Education
Attention: Education Programs Professional
for Indian Education
700 E. Fifth Street, Suite 110
Carson City, Nevada 89701

For additional information, please contact the Education Programs Professional for Indian Education:

Fredina Drye-Romero
Phone: (775) 687-9143
Fax: (775) 687-9250
Email: fromero@doe.nv.gov