

KEITH W RHEAULT
Superintendent of Public Instruction

GLORIA P. DOPF
Deputy Superintendent
Instructional, Research and Evaluative
Services

JAMES R. WELLS
Deputy Superintendent
Administrative and Fiscal Services

STATE OF NEVADA



NUTRITION PROGRAMS
9890 S. Maryland Parkway
Suite 221, Room 224
Las Vegas, NV 89183
(702) 486-6472
Fax: (702) 486-6474

DEPARTMENT OF EDUCATION
700 E. Fifth Street
Carson City, Nevada 89701-5096
(775) 687 - 9200 · Fax: (775) 687 - 9101

March 15, 2010

MEMORANDUM

SFSP-2010-03

TO: Summer Food Service Program (SFSP) Sponsors

FROM: Karen L. Vogel, RD, SNS
Nutrition Programs Consultant

A handwritten signature in blue ink that reads "Karen L. Vogel".

SUBJECT: 2010 SFSP Application

The 2010 SFSP application is now available on-line. The application process consists of both on-line and hard copy submissions. Please refer to the SFSP Application Checklist which can be found on-line in the Document and Reference Library. Passwords for the on-line application should not be shared. If you have forgotten your password, are locked out or are new to the program, please contact Tammy Kratz at 702-486-6472, Option 1 or tkratz@doe.nv.gov for assistance.

The following are required before an application can be approved:

- Attendance at mandatory training by designated official and/or program administrator(s)
- Good standing with USDA and Nevada Department of Education Child Nutrition Programs
- Acceptance of Corrective Action Plan from last SFSP review
- Up-to-date on A-133 audit submissions
- Completed application submitted on-line with hard copy submissions by deadline
- Non-profit organizations: copy of most recent financial audit or balance sheet; copy of 501c3 tax status (new sponsors only)

The application process will be discussed at the SFSP annual trainings on April 6, 2010 (Las Vegas) and April 8, 2010 (Reno).

The deadline for submitting SFSP applications is May 17, 2010.

Please contact Karen Vogel, Nutrition Programs Consultant, 702-486-7902 if you have questions.

KV/tk