

COMMISSION ON PROFESSIONAL STANDARDS IN EDUCATION

NOTICE OF WORKSHOP TO SOLICIT COMMENTS ON PROPOSED REGULATIONS

The following workshop will be held on October 12, 2016, at 8:00 A.M., via video conference at the Nevada Department of Education Board Rooms, 700 East Fifth Street, Carson City, Nevada and 9890 South Maryland Parkway, Las Vegas, Nevada. The purpose of the workshop is to solicit comments from interested persons on the following general topics that may be addressed in the proposed regulation. The workshop is scheduled as follows:

Workshop to Solicit Comments for Proposed Amendments to the Following Regulations:

8:00 AM

NAC 391.332 Qualifications to serve as substitute teacher; endorsement as substitute teacher; period for which substitute teacher may be hired; provisional nonrenewable special license; renewal. ([NRS 391.019](#))

A copy of all material relating to the proposal may be obtained at the workshop or by contacting:

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Commission on Professional Standards in Education
Nevada Department of Education
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The notice of workshop to solicit comments on proposed regulation has been sent to all persons on the Commission's mailing list and is posted on the Nevada Department of Education website, and at the following locations: Nevada Department of Education, Carson City and Las Vegas; 17 Nevada County School District Offices; 17 Nevada County Libraries; Clark County Classroom Teachers Association; Washoe County Teachers Association; Nevada State Education Association, Reno and Las Vegas; and the Nevada State Library and Archives, Carson City.

COMMISSION ON PROFESSIONAL STANDARDS IN EDUCATION PROPOSED REGULATION

NAC 391.332 Qualifications to serve as substitute teacher; endorsement as substitute teacher; period for which substitute teacher may be hired; provisional nonrenewable special license; renewal. (NRS 391.019)

1. Except as otherwise provided in [NAC 391.330](#) and [391.436](#), to serve as a substitute teacher in kindergarten through grade 12, a person must hold a valid:

(a) Elementary or secondary license, a license to teach special education, or a license to teach middle school or junior high school education; or

(b) Special license or provisional special license with an endorsement as a substitute teacher in kindergarten through grade 12 issued pursuant to subsection 2.

2. To receive an endorsement as a substitute teacher in kindergarten through grade 12 on a special license or a provisional special license, a person must:

(a) Have completed at least 60 semester hours of credit from an accredited college or university; or

(b) Possess an associate's degree or higher degree from an accredited college or university.

3. A school district may hire a person to serve as a substitute teacher in kindergarten through grade 12 for:

(a) Unlimited days of service if filling the position of a licensed teacher who is under contract.

(b) Except as otherwise provided in subsection 4, 60 days of service if filling a teaching position for which a licensed teacher has not been hired under contract.

4. The Department may grant a school district one extension for 30 days with regard to a person who is hired pursuant to paragraph (b) of subsection 3 in an exceptional case upon request from the superintendent of schools of the county school district or from the administrator of a state-approved private school. Upon the expiration of such an extension, a school district may apply for an additional extension pursuant to [NAC 391.398](#) if the school district is unable to hire a licensed special education teacher.

5. A person who holds a provisional nonrenewable special license with an endorsement as a substitute teacher in kindergarten through grade 12 must remove all provisions under which the license was issued within 3 years. If a person does not remove all provisions under which the license was issued within 3 years, the endorsement as a substitute teacher in kindergarten through grade 12 expires on the date the provisional special license expires.

6. The Department shall not issue any other endorsements on a special license or a provisional nonrenewable special license with an endorsement as a substitute teacher in kindergarten through grade 12.

~~7. To renew an endorsement as a substitute teacher in kindergarten through grade 12, the holder must:~~

~~—(a) Hold a valid nonprovisional special license; and~~

~~—(b) Complete six credits, or the equivalent, within 5 years after the initial issuance of the endorsement by:~~

~~—(1) Attending a course at, or taking a correspondence course given by, an accredited college or university;~~

~~—(2) Attending any state or national conference which has been approved by the Department to offer credit for continuing education;~~

~~—(3) Attending an in-service course offered by the Department or a continuing education course offered by a provider who is approved by the Commission;~~

~~(4) Attending a workshop approved by the Department; or~~
~~(5) Attending professional development activities approved by the Department.~~ The requirements for renewal set forth in NAC 391.065 do not apply to the holder of a special license with an endorsement as a substitute teacher, who holds no other valid educator license.

(Added to NAC by Comm'n on Prof. Standards in Education, eff. 6-19-96; A by R219-97, 4-17-98; R017-11, 10-26-2011)

NAC 391.065 Renewal of license: Educational and professional requirements; exception. ([NRS 385.080](#), [391.019](#))

1. Except as otherwise provided in subsection 2, the educational prerequisites for renewal of a license are as follows:

(a) Except as otherwise provided in paragraph (b), a license that is renewable may be renewed if its holder earns 6 semester hours of credit or the equivalent during the term of the license.

(b) The holder of a license issued on a specialist's or doctor's degree or a National Board Certification must show evidence of professional growth in the area of endorsement during the term of the license.

2. The provisions of this section do not apply to the renewal of a license pursuant to [NAC 391.073](#), or to the renewal of a special license with an endorsement as a substitute teacher in kindergarten through grade 12 issued pursuant to NAC 391.332.

BRIAN SANDOVAL
Governor
STEVE CANAVERO, Ph.D.
Superintendent of Public Instruction

STATE OF NEVADA



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**SMALL BUSINESS IMPACT STATEMENT
PURSUANT TO NRS 233B.0608**

Date: 09/27/2016

Re: Proposed Adoption of Regulations Revising **NAC 391.332 Qualifications to serve as substitute teacher; endorsement as substitute teacher; period for which substitute teacher may be hired; provisional nonrenewable special license; renewal.** ([NRS 391.019](#))

I, Steve Canavero, being the duly appointed Superintendent of Public Instruction, do hereby certify that, to the best of my knowledge or belief:

1. The proposed changes to regulation NAC 391.332 are not likely to (a) impose a direct or significant economic burden upon a small business, or (b) directly restrict the formation, operation or expansion of a small business.
2. A concerted effort was made to determine any economic burden. The Department of Education has relied on the expert knowledge of Department staff; All relevant materials were reviewed and the Department considered its history with implementing similar regulations; the proposed changes impact small businesses in the following ways:

The proposed changes do not impact small businesses.

3. Comment was solicited from small businesses that may be affected by this regulatory amendment in the following manner:

Comment was not solicited from small businesses because no small businesses will be impacted by this proposed change.

4. The analysis of the impact on small businesses was conducted in the following manner:

The non-impact on small businesses was determined by consulting with the experts in the relevant knowledge area within Department staff; Reviewing relevant materials and considering the Department's history with implementing similar regulations.

5. The estimated economic effect of the proposed regulation on the small businesses which it is to regulate, is:

- (1) *The Proposed regulation will have no adverse or beneficial effects; and*
- (2) *The Proposed regulation will have no direct or indirect effects.*

6. The methods that the Department of Education considered to reduce the impact of the proposed regulation on small businesses were:

As the proposed regulation has no impact on Small businesses, the agency is unable to consider methods to reduce small business impact and did not use any methods.

7. The estimated cost to the Department of Education for enforcement of the proposed regulation is zero dollars.

8. The total annual amount the agency expects to collect from any new fees or fee increases and the manner in which the money will be used.

This regulation does not create a new fee or increase an existing fee.

9. An explanation of why such any provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity, are necessary.

This regulation does not provide duplicative or more stringent provisions that existing federal state or local regulations.

10. The Department of Education reached these conclusions regarding the impact of this regulation on small businesses because:

This regulation affects only licensed educators and does not affect small businesses.

I hereby further certify that, to the best of my knowledge or belief, a concerted effort was made to determine the impact of the regulation on small businesses and that the information contained in this statement was prepared properly and is accurate.

Respectfully submitted,



STEVE CANAVERO, Ph.D.
Superintendent of Public Instruction