

NAC 391.171 Conditional endorsement as professional administrator of school; qualifications; authorized employment; term of validity; automatic revocation; requirements to apply for unconditional endorsement. (NRS 391.019, 391.032)

1. The Superintendent of Public Instruction shall issue a conditional endorsement as a professional administrator of a school to a person who submits an application which is accompanied by proof satisfactory to the Superintendent of Public Instruction that the applicant:

(a) ~~Holds a master's degree from a postsecondary institution that is regionally accredited~~ **Has been accepted for enrollment in an approved program for alternative route to licensure by a regionally accredited institution able to confer a master's degree;**

(b) Holds a valid renewable elementary, secondary or special license, a valid license to teach special education, or a valid license to teach middle school or junior high school education;

(c) Has completed 3 years of teaching experience in **early childhood education**, kindergarten or grades 1 through 12 in schools approved by the State; **and**

~~(d) Has been accepted by a qualified provider for enrollment in a program for an alternative route to licensure; and~~

~~(e)~~ **(d)** Complies with the instructional and training policies and procedures of the qualified provider relating to professional education administration.

2. **Alternatively, the Superintendent of Public Instruction shall issue a conditional endorsement as a professional administrator of a school to a person who submits an application which is accompanied by proof satisfactory to the Superintendent of Public Instruction that the applicant:**

(a) Holds a master's degree from a regionally accredited postsecondary institution;

(b) Has been accepted for enrollment in an approved program for alternative route to licensure by a qualified provider;

(c) Holds a valid renewable elementary, secondary or special license, a valid license to teach special education, or a valid license to teach middle school or junior high school education;

(d) Has completed 3 years of teaching experience in early childhood education, kindergarten or grades 1 through 12 in schools approved by the State; and

(e) Complies with the instructional and training policies and procedures of the qualified provider relating to professional education and administration.

3. A conditional endorsement as a professional administrator of a school issued pursuant to this section:

(a) Authorizes the holder of the conditional endorsement to be employed as an administrator in a school district, a charter school or a private school;

(b) Becomes valid on the date on which the holder of the conditional endorsement satisfies all the requirements of subsection 1;

(c) Except as otherwise provided in subsection 3, is valid for not more than 3 years; and

(d) Is not renewable.

3. A conditional endorsement as a professional administrator issued pursuant to this section is automatically revoked if the holder of the conditional endorsement withdraws from or is no longer enrolled in a program for an alternative route to licensure.

4. A person who is issued a conditional endorsement as a professional administrator pursuant to this section may apply for an unconditional endorsement as a professional administrator if the applicant:

(a) Successfully completes the education and training required by the qualified provider for the program for an alternative route to licensure, including, without limitation, the supervised, school-based experience provided by the qualified provider; and

(b) Pays the appropriate fee.

(Added to NAC by Comm'n on Prof. Standards in Education by R047-10, eff. 6-30-2010; A
by R028-11, 10-26-2011; R115-11, 10-4-2013)

NAC 391.057 Conditional licensure: Qualifications; authorized employment; term of validity; automatic revocation invalidation. ([NRS 391.019](#), [391.021](#), [391.032](#))

1. The Superintendent of Public Instruction shall issue a conditional license to teach elementary education, a conditional license to teach pupils in a program of early childhood education, a conditional license to teach secondary education, a conditional license to teach pupils in prekindergarten through grade 12 in a specific area described in subsection 1 of [NAC 391.0573](#) or a conditional license to teach special education to pupils in prekindergarten through grade 12 in a category described in subsection 2 of [NAC 391.0573](#) to a person who submits an application which is accompanied by proof satisfactory to the Superintendent of Public Instruction that the applicant:

- (a) Holds a bachelor's degree from a postsecondary institution that is regionally accredited;
- (b) Passed the competency test in basic reading, writing and mathematics that is required by [NAC 391.036](#) or is eligible for an exemption from that test;
- (c) Has been accepted by a qualified provider for enrollment in a program for an alternative route to licensure; and
- (d) Complies with the instructional and training policies and procedures of the qualified provider.

2. In addition to the requirements of subsection 1, an applicant for a conditional license to teach secondary education or to teach pupils in prekindergarten through grade 12 in a specific area described in subsection 1 of [NAC 391.0573](#), other than an applicant to teach pupils special education in a category described in subsection 2 of [NAC 391.0573](#), must:

- (a) Hold a major or minor in the applicant's desired area of licensure; or
- (b) Pass a competency test required by the Commission in the subject matter of the area for which the applicant is seeking a conditional license or provide to the Department proof that he or she is eligible for an exemption from that test.

3. A conditional license issued pursuant to this section:

- (a) Authorizes the holder of the license to teach in a county school district, a charter school or a **private university school for profoundly gifted pupils**;
- (b) Becomes valid on the date on which the holder of the license satisfies all the requirements of subsection 1 and, if applicable, the requirements of subsection 2;
- (c) Except as otherwise provided in subsection 4, is valid for not more than 3 years; ~~and~~
- (d) Is not renewable; ~~and~~

(e) May be converted to a standard license after completion of a minimum of two full academic years, provided the licensee has received no less than one effective or highly effective evaluation per academic year from the employer of record and has completed all required academic preparation pursuant to chapter 391 of NAC.

4. **If a holder of a conditional license issued pursuant to this section withdraws from or is no longer enrolled in a program for an alternative route to licensure, the program provider must, within 15 days, notify the Department's Office of Educator Licensure of the licensee's name and license number, the date of the licensee's withdrawal or removal from the program, and the reason for the licensee's withdrawal or removal. The conditional license becomes invalid immediately upon such notification. ~~A conditional license issued pursuant to this section is automatically revoked if the holder of the conditional license withdraws from or is no longer enrolled in a program for an alternative route to licensure.~~**

5. The holder of a conditional license whose license has become invalid pursuant to subsection 4, and who has been accepted by another qualified provider, may reapply for conditional licensure no more than once following the invalidation of the first license, and must pay the required fee pursuant to NAC 391.045.

(Added to NAC by Comm'n on Prof. Standards in Education, 12-13-96, eff. 1-1-97; A by R089-99, 10-25-99; R150-99, 1-26-2000; R063-01, 10-22-2001; R015-04, 5-7-2004; R016-04, 8-25-2004; R070-06, 9-18-2006; R048-09, 11-25-2009; R028-11, 10-26-2011; R115-11, 10-4-2013; R133-13, 2-26-2014)

NAC 391.XXX License to serve as music therapist.

- 1. To receive a license to serve as a music therapist, a person must:**
 - (a) Hold a valid license as a music therapist issued by the Nevada State Board of Health pursuant to [NRS 640D.110](#); and**
 - (b) Have completed a 3 semester credit course of study regarding parental involvement and family engagement.**
- 2. An endorsement issued pursuant to this section:**
 - (a) Will expire on the date of expiration of the music therapist license issued to the licensee by the Nevada State Board of Health; and**
 - (b) May be renewed upon presentation of a valid, unexpired music therapist license issued by the Nevada State Board of Health and payment of the fees required by [NAC 391.070](#) or [NAC 391.073](#), as appropriate.**
- 3. A licensee holding only a special license with a music therapy endorsement is exempt from the requirements of [NAC 391.036](#) and [NAC 391.065](#).**

NAC 391.332 Qualifications to serve as substitute teacher; endorsement as substitute teacher; period for which substitute teacher may be hired; provisional nonrenewable special license; renewal. (NRS 391.019)

1. Except as otherwise provided in [NAC 391.330](#) and [391.436](#), to serve as a substitute teacher in kindergarten through grade 12, a person must hold a valid:

(a) Elementary or secondary license, **a license to teach in a program of early childhood education**, a license to teach special education, or a license to teach middle school or junior high school education; or

(b) Special license or provisional special license with an endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 issued pursuant to subsection 2.

2. To receive an endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 on a special license or a provisional special license, a person must:

(a) Have completed at least 60 semester hours of credit from an accredited college or university; or

(b) Possess an associate's degree or higher degree from an accredited college or university.

(c) A person holding only a special license with an endorsement as a substitute teacher is exempt from the requirements of [NAC 391.036](#) and [NAC 391.045 \(1\) \(c\)](#).

3. A school district may hire a person to serve as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 for:

(a) Unlimited days of service if filling the position of a licensed teacher who is under contract.

(b) Except as otherwise provided in subsection 4, 60 days of service if filling a teaching position for which a licensed teacher has not been hired under contract.

4. The Department may grant a school district one extension for 30 days with regard to a person who is hired pursuant to paragraph (b) of subsection 3 in an exceptional case upon request from the superintendent of schools of the county school district or from the administrator of a state-approved private school. Upon the expiration of such an extension, a school district may apply for an additional extension pursuant to [NAC 391.398](#) if the school district is unable to hire a licensed special education teacher.

5. A person who holds a provisional nonrenewable special license with an endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 must remove all provisions under which the license was issued within 3 years. If a person does not remove all provisions under which the license was issued within 3 years, the endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 expires on the date the provisional special license expires.

6. The Department shall not issue any other endorsements on a special license or a provisional nonrenewable special license with an endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12.

~~7. To renew an endorsement as a substitute teacher in kindergarten through grade 12, the holder must:~~

~~—(a) Hold a valid nonprovisional special license; and~~

~~—(b) Complete six credits, or the equivalent, within 5 years after the initial issuance of the endorsement by:~~

~~—(1) Attending a course at, or taking a correspondence course given by, an accredited college or university;~~

~~—(2) Attending any state or national conference which has been approved by the Department to offer credit for continuing education;~~

~~—(3) Attending an in-service course offered by the Department or a continuing education course offered by a provider who is approved by the Commission;~~

~~—(4) Attending a workshop approved by the Department; or~~

~~(5) Attending professional development activities approved by the Department.~~ **The requirements for renewal set forth in NAC 391.065 do not apply to the holder of a special license with an endorsement as a substitute teacher, who holds no other valid educator license.**

(Added to NAC by Comm'n on Prof. Standards in Education, eff. 6-19-96; A by R219-97, 4-17-98; R017-11, 10-26-2011)

NAC 391.036 Tests of competency required for initial license; exemptions; failure to comply; times for administration of tests. ([NRS 391.019](#), [391.021](#), [391.032](#))

1. Except as otherwise provided in this section, paragraph (h) of subsection 1 of [NRS 391.019](#), [NAC 391.0545](#), subsection 2 of [NAC 391.0585](#), paragraph (b) of subsection 3 of [NAC 391.233](#), paragraph (b) of subsection 6 of [NAC 391.330](#), subsection 5 of [NAC 391.363](#), paragraph (b) of subsection 4 of [NAC 391.425](#) and subsection 7 of [NAC 391.436](#), an applicant who applies for an ~~initial~~ license or **endorsement** must pass a competency test that has been approved by the Commission, at the level of competence specified by the Commission, in:

(a) Basic reading, writing and mathematics;

(b) The principles and methods of teaching; and

(c) The subject matter of the ~~initial~~ area of endorsement on the license or the area of endorsement necessary for the applicant's area of assignment.

2. The Superintendent of Public Instruction may exempt an applicant from any of the tests required by subsection 1 if the applicant:

(a) Submits to the Department evidence that he or she:

(1) Has retired from teaching in this State;

(2) Held a special license, a license to teach elementary or secondary education, a license to teach special education, **a license to teach early childhood education**, or a license to teach middle school or junior high school education, which:

(I) Has expired within ~~the 3 1 years~~ immediately preceding the date on which his or her application was submitted;

(II) Was free from any conditions that the applicant pass a competency test; and

(III) Authorized the applicant to teach in the same grade level and subject area for which he or she is applying to receive an initial license;

(3) Was required, for the issuance of the applicant's expired license, to complete courses of study and experience which are substantially equivalent to the courses of study and experience required for the issuance of an initial license; and

(4) Otherwise satisfies the requirements for the issuance of an ~~initial~~ license;

(b) Submits to the Department evidence that the applicant has passed, as part of a teacher education program approved by a state and offered through a regionally accredited college or university, competency examinations equivalent to those required of the applicant by subsection 1 **as determined by the Department**; or

(c) Submits to the Department evidence that the applicant holds a license to teach issued by another state which is ~~not a provisional license, and the Commission determines that the examinations required for licensure in that state are comparable to the competency tests required by subsection 1.~~ **acceptable to the Department for purposes of reciprocity; or**

(d) **Is applying only for a special license with an endorsement as a substitute teacher in kindergarten through grade 12.**

3. An applicant is exempt from the requirement to pass a competency test in basic reading, writing and mathematics if the applicant submits to the Department:

(a) Official documentation which indicates that he or she passed, **within 5 years prior to the date of application for licensure and** at the level of competency specified by the Commission:

(1) ~~The "Pre-Professional Skills Tests" Any test of basic skills~~ in reading, mathematics and writing **approved by the Commission prepared and administered by the Educational Testing Service**; or

(2) ~~The "California Basic Educational Skills Test," prepared and administered by the California Commission on Teacher Credentialing~~ **An equivalent test of basic skills as determined by the Department; or**

(b) Evidence that the applicant has received a master's or more advanced degree from a regionally accredited college or university, **and has completed, within 5 years prior to application for licensure, the Graduate Record Examinations prepared and administered by the Educational Testing Service, with a score which was at or above the midpoint of the score range in effect at the time the examination was administered.** ~~the receipt of which required the passage of the "Graduate Record Examinations," prepared and administered by the Educational Testing Service, or its equivalent;~~

~~— (c) An official transcript which indicates that the applicant achieved at least a 3.0 grade-point average in his or her undergraduate studies and evidence that he or she has taken the "Graduate Record Examinations," prepared and administered by the Educational Testing Service, and received a score of:~~

~~— (1) At least 420 on the verbal portion of the examination;~~

~~— (2) At least 460 on the quantitative portion of the examination;~~

~~(3) At least 430 on the analytical portion of the examination or at least 3.5 on the analytical writing portion of the examination, as applicable; or~~

~~(d) Evidence that:~~

~~— (1) The applicant did not pass, at the level of competency specified by the Commission, the "Pre-Professional Skills Tests" in reading, mathematics and writing, prepared and administered by the Educational Testing Service; and~~

~~— (2) After not passing the test described in subparagraph (1), the applicant began and completed, with a grade of B or better, a course of study in a subject area approved by the Commission or the Director of Licensure for the Department.~~

4. An applicant is exempt from the requirement to pass a competency test in the principles and methods of teaching if he or she:

(a) Submits to the Department official documentation which indicates that the applicant passed, at the level of competency specified by the Commission, ~~the "Professional Knowledge Test," prepared and administered by the Educational Testing Service~~ **any test on the principles and methods of teaching approved by the Commission; or**

(b) Is applying for a license with an endorsement in an area for which training in the principles and methods of teaching is not required; ~~or.~~

~~— (c) Is applying for an elementary endorsement and submits to the Department evidence that the applicant passed, at the level of competency specified by the Commission, the "Elementary Education: Curriculum, Instruction, and Assessment Test" and the "Elementary Education: Content Area Exercises Test," both prepared and administered by the Educational Testing Service.~~

5. An applicant is exempt from the requirement to pass a competency test in the subject matter of endorsement if he or she:

(a) Submits to the Department official documentation which indicates that the applicant previously passed, **within the last five years and** at the level of competency specified by the Commission, the competency test in that subject matter;

(b) Is applying for an ~~initial~~ license **with an or** endorsement in an area for which no competency tests have been approved by the Commission;

(c) Is applying for an endorsement to teach pupils who have speech and language impairments and submits to the Department official documentation which indicates that he or she has received a certificate of clinical competence from the American Speech-Language-Hearing Association; or

(d) Is applying for an endorsement in family and consumer sciences and submits to the Department official documentation which indicates that the applicant satisfactorily completed the ~~"National~~ Family and Consumer Sciences Certification Examination," prepared and administered by the American Association of Family and Consumer Sciences.

~~6. If a competency test in a subject matter has been reviewed by the Commission for less than 1 year but is not yet approved, an applicant must take the test, but is not required to pass the test at a level of competence specified by the Commission.~~

~~—7.~~ An applicant who fails to comply with the provisions of this section may not apply for a renewable license.

~~—8.~~ ~~The tests required by subsection 1 will be administered three times each year at locations and times established by the Commission.~~

(Added to NAC by Comm'n on Prof. Standards in Education, eff. 9-11-89; A 11-22-91; 10-23-92; 12-15-94; 1-11-96; 12-13-96; R092-97, 1-14-98; R089-99, 10-25-99; R120-99, 3-13-2000; R210-01, 3-27-2002; R058-03, 8-29-2003; R005-05 & R038-05, 10-31-2005; R183-05, 12-29-2005; R223-05, 2-23-2006; R069-06, 6-1-2006; R026-07, 10-31-2007; R037-08, 6-17-2008; R046-10, 10-15-2010; R028-11, 10-26-2011; R020-11, 5-30-2012)

NAC 391.111 Qualifications for license; requirements and recognized subjects for endorsement.
(NRS 385.080, 385.110, 391.019)

1. **Except as provided in subsection 3 below, ~~To~~ to** receive a license to teach middle school or junior high school education, a person must hold a bachelor's degree or a higher degree from an accredited college or university and have completed:

(a) A program of preparation for teaching middle school or junior high school education which is approved by the Board; or

(b) Twenty-four semester credits of course work in professional education which must include:

(1) Eight semester credits of supervised student teaching in a designated level of middle school or junior high school;

(2) A course in the methods and materials for teaching the major or minor field of specialization at the middle school, junior high school or secondary grade level, or a course in integrated methods at the middle school or junior high school level;

(3) Three semester credits in a course of study regarding education or curricular adaptation for pupils with disabilities or a course of study regarding foundations of education or methods in teaching English language learners;

(4) Six semester credits of course work in at least two of the following areas:

(I) The foundations, history, theory or philosophy of middle school;

(II) The curriculum, pedagogy or assessment for middle school;

(III) Adolescent growth and development;

(IV) The nature and needs of the adolescent, including social, emotional and cultural concerns;

(V) Classroom management strategies;

(VI) School, family and community collaboration; or

(VII) Supervision and evaluation of programs and pupils in a middle school; and

(5) Six semester credits of course work in any of the following subjects:

(I) English as a second language, bilingualism or biculturalism;

(II) Educational technology;

(III) Tests and measurement;

(IV) Educational psychology;

(V) Education of the exceptional child;

(VI) Multicultural education; or

(VII) Educational research.

2. In addition to the requirements set forth in subsection 1, an applicant for a license to teach middle school or junior high school education must have completed 24 semester credits in a major field of endorsement or area of concentration. Subsequent minor fields of endorsement may be added to the license upon verification of 14 semester hours of credit.

3. An applicant who already holds a current, valid Nevada license to teach elementary education, early childhood education, special education, middle school or junior high school, or secondary education may obtain a license or endorsement to teach middle school or junior high school by passing, at the level of competence specified by the Commission, a test on the subject matter of the desired area of endorsement which has been approved by the Commission.

4. A person licensed pursuant to subsection 3 of this section is not required to complete the 8 semester credits of supervised student teaching required by subsection 1.

~~3-~~ **5.** The following subjects are recognized for an endorsement of a license to teach middle school or junior high school education:

(a) Art;

(b) English language arts;

~~(c) World language, as specified in subparagraphs (1) to (14), inclusive, of paragraph (m) of subsection 1 of NAC 391.131;~~

(d) Instrumental and vocal music;

(e) **(d)** Instrumental music;

(f) **(e)** Mathematics;

(g) **(f)** Science;

(h) **(g)** Social science; ~~and~~

(i) **(h)** Vocal music; ~~and~~

(i) World languages, in accordance with paragraph (z) of subsection 1 of NAC 391.131.

~~4.~~ **6.** An endorsement for mathematics requires the completion of three semester credits in a course in college algebra or the concepts of calculus, including, without limitation, an introduction to limits, derivatives and integrals, precalculus or differential calculus, **unless the endorsement is obtained pursuant to subsection 3 of this section.**

~~5.~~ **7.** Except as otherwise provided in subsection 4, a major or minor field of endorsement or area of concentration identified in subsection ~~3~~ **5** shall be deemed to be satisfied if the applicant holds a bachelor's degree or a higher degree with a major, minor or area of concentration identified on the official transcript of record conferred by a regionally accredited college or university.

(Added to NAC by Comm'n on Prof. Standards in Education by R005-05, eff. 10-31-2005; A by R027-07, 10-31-2007; R136-09, 1-28-2010; R109-11, 2-15-2012; A by Bd. of Education by R063-14, 10-24-2014)

NAC 391.120 Qualifications for license. (NRS 385.080, 391.019)

1. Except for a person who is applying for a secondary license pursuant to subsections 2 or 3, to receive a secondary license, a person must hold a bachelor's degree and have completed:

(a) A program of preparation for teaching in the secondary grades approved by the Board pursuant to [NAC 391.557](#) and [391.558](#);

(b) Courses approved by the Board pursuant to [NAC 391.082](#); or

(c) Twenty-two semester hours of courses in secondary education, as follows:

(1) Except as otherwise provided in subsection 3, 8 semester hours of supervised teaching;

(2) A course in the methods and materials of teaching a field of specialization; and

(3) Any other courses in secondary education approved by the Commission.

2. To receive a secondary license with an endorsement in career and technical education, a person must hold a bachelor's degree **aligned to a program of career and technical education per NAC 389.803 or an education degree in career and technical education** and:

(a) Have completed ~~22~~ **23** semester hours of credit as follows:

(1) Except as otherwise provided in subsection 3, 8 semester hours of supervised teaching;

(2) ~~A course in the methods and materials of teaching a field of specialization~~ **Three semester hours in career and technical education teaching methodology;**

(3) Three semester hours in ~~professional career and technical education courses~~ **secondary curriculum and instruction;**

(4) Three semester hours in ~~a course on applied or~~ **career development and** work-based learning;

(5) Three semester hours in ~~a course on pupil-career and technical student~~ organization ~~and management in career and technical education;~~ and

(6) Any other courses in secondary education approved by the Commission;

(b) Complete 1 year of verifiable work experience, which may be paid or unpaid, in a business, industry or agency ~~that is outside any system of K-12 education within or outside of this State~~ **aligned to a program of career and technical education per NAC 389.803. The work experience must be in the area of the endorsement which will be attached to the secondary license;** and

(c) Hold a valid **state** license **from the governing body of that profession** in the area of career and technical education for which the person is applying for ~~a secondary license with~~ an endorsement if such a license is required by state law ~~to provide services to the general public.~~

3. An endorsement in career and technical education may be added to another secondary license in which case a teacher is exempt from requirements for an endorsement in career and technical education listed in NAC 391.120 2(a), 2 and 3.

4. An applicant who already holds a current, valid Nevada license to teach elementary education, early childhood education, special education, middle school or junior high school, or secondary education may obtain a license or endorsement to teach secondary education by passing, at the level of competence specified by the Commission, a test on the subject matter of the desired area of endorsement which has been approved by the Commission.

5. If a person who is licensed pursuant to this chapter is applying for an additional license pursuant to [NRS 391.0315](#) and the person has 3 years of verified teaching experience, the person is not required to complete the 8 semester hours of supervised teaching but must fulfill those 8 semester hours by completing additional courses in secondary education approved by the Commission. **A person licensed pursuant to subsection 3 of this section is not required to complete the 8 semester hours of supervised teaching required by subsection 2 above.**

[Bd. of Education, Certification Reg. § 391.130, eff. 10-23-81] — (NAC A by Comm'n on Prof. Standards in Education, 9-1-89; 11-22-91; A by Bd. of Education, 7-19-96; A by Comm'n on Prof. Standards in Education by R181-97, 3-31-98; R223-05, 2-23-2006; R026-07, 10-31-2007; R018-11, 10-26-2011)