

State of Nevada  
Department of Education  
Division of Educator Effectiveness & Family Engagement  
**Alternative Route to Licensure Provider Renewal Form**

*This form is to be used only if there have been **NO** changes to the previously approved program(s)*

**I. General Information**

- Name of Institution/Organization
- Name of Program(s)
- Name of Primary Contact
- Mailing Address
- Phone
- Fax
- Email

**II. Program Licensure Areas:** Indicate the licensure area(s) for which your institution/organization has been approved. ([NAC 391.0573](#))

- Early Childhood Education (Birth to Grade 2)
- Elementary (Grades K-8)
- Secondary (Grades 7-12)
  - Biological Science
  - Mathematics
  - Art
  - Music
  - Other Secondary Content Area(s) (specify) \_\_\_\_\_
  - Physical Science
  - Language Arts
  - Social Studies
  - Foreign Language (specify) \_\_\_\_\_
- Special Education
  - Generalist
  - Autism
  - Other (specify) \_\_\_\_\_
  - Early Childhood Developmentally Delayed
  - Intellectual Disabilities
- All Grades (Grades K-12)
  - Music
  - Physical Education
  - Administrator
  - Art
  - Other (specify) \_\_\_\_\_

**III. Authorizing Signatures attesting the above information is accurate and verifying that NO changes have been made to previously approved program(s) in the major areas of regional accreditation, financial capacity, program licensure areas, programs design, program timeframe, participant evaluation, and program evaluation.**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_  
Authorizing Signature (or designee) Date

School District Superintendent     Institution/Organization CEO     University/College Dean of Education

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_  
ARL Program Director Signature (or equivalent official) Date

State of Nevada  
Department of Education  
Division of Educator Effectiveness & Family Engagement  
**Alternative Route to Licensure Provider Renewal Form**

*This form is to be used only if there have been **NO** changes to the previously approved program(s)*

**Signatures on this application indicate acknowledgement of the conditions below and agreement to adhere to [NAC 391.461](#) and [NAC 391.057](#), [391.0575](#), and [391.0577](#):**

The **provider** is responsible for:

- adhering to the participant screening procedure outlined in the application and ensuring all participants hold the minimum qualifications.
- following the program approved by the Commission and contacting the Nevada Department of Education concerning any and all possible deviations from the approved program.
- following through with all training outlined in the program once a participant is accepted. At no time is the provider permitted to suspend training or request any licensee extensions from the Office of Educator Licensure.
- advising accepted participants of all conditions required for successful completion of their programs. Department staff will not advise participants about provider program requirements.
- informing participants of all necessary requirements/documents needed to apply for their ARL/conditional licensure, as well as requirements/documents needed to apply for a standard license upon successful completion of the program.
- ensuring that all staff members who will be in a school setting and left alone with any students in grades PreK - 12 are fingerprinted. Provider to conduct a background check and review a criminal history report of their staff members who will be in a school setting. Staff members who have been convicted of a crime involving moral turpitude will not be allowed in a school. However, if the provider determines the conviction is not related to their position and does not present a risk to children they will be allowed into the classroom.
- providing the Office of Educator Development & Support with names and areas of licensure of participants who:
  - are accepted into their approved program(s).
  - complete all requirements necessary for ARL/Conditional licensure and pre-hire eligibility:
    - outlined in [NAC 391.057](#); and
    - training, testing, and/or school-based experiences required by provider.
  - fail to complete the program, including the exact date the participant was released from the program and the reason for the participant's dismissal.
  - successfully complete the program, including the exact date of completion.

The Division of Educator Effectiveness & Family Engagement is responsible for:

- issuing conditional three-year Nevada licenses to all participants who have been accepted into an approved provider program, met initial conditional licensure requirements, and submitted a license application.
- invalidating all conditional licenses once notification of a participant's termination from an approved program.
- collecting, maintaining, and disseminating all data required by Nevada regulations.
- issuing a standard Nevada license to all participants who have successfully completed an approved program, met licensure requirements, and submitted a license application.
- evaluating and auditing approved provider programs.