

**Purpose:** This request for calendar revision is to support school districts and charter schools in providing adequate instructional time for students as well as professional learning time for educators and staff.

**Background:**

- On Sunday, March 15, Governor Sisolak issued a [Declaration of Emergency Directive](#) stating that all school buildings in Nevada would be closed beginning March 16, 2020 due to the public health emergency created by COVID-19 and, per [Emergency Directive 015](#), school buildings will be closed for the remainder of the 2019-20 school year.
- Each school district and charter school in the State submitted requests for and received the State Superintendent of Public Instruction’s approval for Emergency Programs of Distance Education.
- [Declaration of Emergency Directive 005](#) granted the Superintendent of Public Instruction the authority to approve calendars that fail to comply with the provisions of NAC 387.120 or NAC 387.125.
- To support adequate instructional time for students as well as professional learning time for educators and staff, all school districts and charter schools operating under approved Emergency Programs of Distance Education may submit a calendar revision request to the Nevada Department of Education in accordance with Guidance Memo #20-02.

**Certification:**

District/Charter School:

District/Charter School Leader Name:

I do hereby certify I have read and understand the circumstances under which calendar revisions for the 2019-20 school year will be approved and, by signing this form, indicate that my calendar revisions are in compliance with the expectations outlined in Nevada Department of Education Guidance Memo #20-02, including that nutritional services will be provided on any days that were converted from instructional days to professional development days.

On behalf of my district/school, I will be submitting a revised calendar no later than the school district/charter school’s last scheduled day in session as follows:

- The revised calendar will convert instructional days to professional development days.
- In 2-3 sentences, describe the type of professional development you will be offering during the additional professional development days and indicate how the development learning is directly related to your district/school’s ongoing response to COVID-19. [Click or tap here to enter text.](#)

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Signature of District Superintendent / Head of School

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Date