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Governor

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Superintendent
of Public Instruction

STATE OF NEVADA



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October 3, 2016

MEMORANDUM

TO: All State District Superintendents

COPY: All School Districts, Charter Schools, and State Employees

FROM: Steve Canavero
Superintendent of Public Instruction

SUBJECT: American with Disabilities Act (ADA) Compliance

The Nevada Department of Education (Department) with the assistance of our State's Attorney General entered into an agreement to comply with Section 508 of the Rehabilitation Act requiring that our website and material posted be compliant with the Americans with Disabilities Act. Section 508 requires us to ensure that users of the NDE website with disabilities seeking information or services from us have access to and use of information and data that is comparable to the access and use by those who do not have disabilities. To meet this commitment, we are in the process of re-designing our web pages to meet or exceed the Section 508 standards.

In order to ensure all members of the public have access to our material the Department will only post documents/material that meets this compliance standard.

From time to time, districts and charter schools submit material to the Department that is posted on our website – a common example occurs when presentations are posted as part of a State Board of Education meeting. Please ensure that your documents are converted to PDF and ADA compliant prior to emailing them to NDE. For example, on a Microsoft Word document, under File, click on "Check for Issues," then click on "Check Accessibility." It will then give you inspection results with instructions on what might need to be remediated.

Effective immediately, no document may be added to NDE's website unless it meets Section 508 of the Rehabilitation Act. If a compliant document cannot be provided, we would encourage you to post your document on your website so that NDE can link to it.

A handwritten signature in blue ink that reads "Steve Canavero".